



Campus Compact

Campuses for Environmental Stewardship Sub-Grants Program

CAMPUS FINAL REPORT

Please complete and submit electronically to your State Compact office following completion of all courses (by September 30, 2016 at the latest). Please print, sign and mail original copy to your State Compact Office:

Maine Campus Compact

Meghan McCormick
220 College St #2
Lewiston, ME 04240
meghan@mainecompact.org
207-786-8346

Massachusetts Campus Compact

Barbara Canyes
45 Temple Place, 4th Floor
Boston, MA 02111
bcanyes@masscampuscompact.org
617-553-5530

Campus Compact for New Hampshire

Ann Tierno
3 Barrell Court, Ste 200
Concord, NH 03301
tierno@compactnh.org
603-223-2302 x 311

Vermont Campus Compact

Carrie Williams Howe
SMC Box 289
One Winooski Park
Colchester, VT 05439
carrie@vermonthec.org
802-654-2092

Your Institution:	
Project Manager:	
Address:	
Email:	

1. OUTCOMES

- a) How many courses with environmental community projects were delivered? _____
- b) How many college students were enrolled in the courses? _____
- c) How many community partner(s) were connected to the community projects/courses? _____
- d) Please list the names of your community partners:

2. NARRATIVE (4 page max)

- a) Provide a brief description of each completed course, including:
 - i. Highlight the major outcomes, successes, and challenges;
 - ii. Please discuss the student learning outcomes and the skills the students gained;
 - iii. Describe the community projects in which the students participated, including a description of the student-led presentations or initiatives;
 - iv. Please provide an assessment of how you feel the courses and student-led initiatives prepared students to address critical issues such as environmental stewardship;
 - v. Whether the courses continue to be delivered with an environmental community project in the future.
- b) Please address every item from your original campus action plan:
 - i. Was the action carried out as planned?
 - ii. What went well? What did not?
 - iii. Were all actions completed? If not, please explain.
- c) How did the interdisciplinary faculty team collaborate and connected their courses to each other?
- d) How has your campus, students, and community been positively impacted by this sub-grant project?
- e) How do you plan to build upon these efforts in the future? Is there anything you will adapt to make the impact on students/your institution/community partners even greater moving forward?

3. EXPENDITURE REPORT (ALL FUNDS MUST BE EXPENDED BY SEPTEMBER 1ST, 2016)

Please fill in the table with your final expenditures. You must keep all itemized receipts associated with this budget on file. Campuses must provide matching funds of at least 25% of the total budget amount. Matching funds may be in-kind. If expenditure was an in-kind match, please indicate so next to the dollar amount in the "Matching Funds" column. Please note that the final expenditure report must be signed by your campus' Chief Financial Officer.

See sample budget row here:

Budget Item	Explanation	Budgeted Expenditures	Actual Expenditures	Matching Funds (in-kind)	Type of Documentation
<i>EXAMPLE: Test Tubes</i>	<i>For gathering water samples</i>	<i>\$250</i>	<i>\$246.50</i>		<i>Receipts</i>

Fill in this table with your budgeted vs. actual expenses:

Budget Item	Explanation	Budgeted Expenditures	Actual Expenditures	Matching Funds (in-kind)	Type of Documentation
Enter totals for expenditures →					
TOTAL					

If there were any noticeable discrepancies between your budgeted expenditures and actual expenditures please explain here:

Signature of Financial Authority

Date

Printed Name, Title



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4. DOCUMENTATION

Please attach copies of the following:

- a) **Course Syllabi** - Please attach the final syllabus for each course delivered, as well as an example of at least one student project from each course. If you would like your syllabi to be posted on the national Campus Compact database, please be sure to reference the *Rubric for Syllabi Construction*. The rubric can be found at: www.mainecompact.org/cesdocs.php
- b) **Tangible Products** – Please attach copies of any products created in the CES course (i.e. brochures, posters, videos).
- c) **In-kind documentation (with backup from your institutions accounting department)**. When documenting in-kind donations, please be clear about whom the donor is (for example, time spent developing a course would be donated by your faculty/institution).

5. AUTHORIZED SIGNATURES

Campus Project Manager

Name:	
Signature:	